



City of Westworth Village  
 311 Burton Hill Road • Westworth Village, TX 76114  
 817.710.2500 • Fax 817.710.2501

**REGULAR CITY COUNCIL MEETING MINUTES**

**DECEMBER 13, 2016**  
**PRE-COUNCIL SESSION: 6:45 PM**  
**REGULAR SESSION: 7:00PM**

**MUNICIPAL COMPLEX**  
**COUNCIL CHAMBERS**  
**311 BURTON HILL ROAD**

**ATTENDEES:**

Mayor	Tony Yeager
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
Council Member	Mike Coleman
City Administrator	Roger Unger
City Secretary	Holly Owens
Police Chief	Kevin Reaves
Dir of Cmty Dev	David Curwen
Deputy City Admin	Sterling Naron
Building Official	Nader Jeri
Librarian	Rhonda Hines
PGA Head Gold Prof	Tony Collins
City Attorney	Ashley Dierker

**PRE-COUNCIL at 6:50 PM by Mayor Yeager**

- Dan Kessler with NCTCOG came forward to brief the council on the SH 183 Corridor Planning Initiative (Trinity River to I-30).  
 Steve Beckman asked that based on the timeline, how can the City help and what steps are being taken.  
 Mr. Kessler stated that steps are being taken in our office to communicate the timelines to the cities.  
 Mike Coleman verified that the environmental and engineering phases will begin in 2017.  
 Mr. Kessler stated yes.

**CALL TO ORDER at 7:11 PM by Mayor Yeager**

**INVOCATION & PLEDGE OF ALLEGIANCE by Roger Unger**

**OPEN PUBLIC HEARING #1: 7:12PM**

The adoption of **Ordinance No. 404**, granting to **ONCOR Electric Delivery Company, LLC**, it's successors and assigns, an electric power franchise to use the present and future streets, alleys, highways, public utility easements, public ways and other public property (public rights-of-ways) of the City of Westworth Village, Texas, providing for the repeal of all prior franchise ordinances to **ONCOR Electric Delivery Company, LLC**, its predecessors and assigns, providing for compensation therefor, providing for an effective date and a term of said franchise, providing for written acceptance of this franchise, and finding that the meeting at which this ordinance is passed is open to the public. [This requires one public hearing.]

Roger Unger explained that this is to renew our franchise agreement.

**CLOSED PUBLIC HEARING #1: 7:14PM**

**OPEN PUBLIC HEARING #2: 7:14PM**

Discuss and take action with regard to **Resolution 2016-13**, A resolution of the City of Westworth Village, Texas, adopting a written compensation and per diem policy for Mayor. [This requires one public hearing.]

Margaret Worthington, 5700 Tracyne Street, came forward and asked that a full discussion is done in open meeting.

**CLOSE PUBLIC HEARING #2: 7:15PM**

**REGULAR SESSION:**

**1. Approval of the Agenda**

~~Mike Coleman MOTIONED to rearrange the agenda moving the County Commissioner presentation forward on the agenda, SECONDED by Carlos Zavala. Jill Patton requested that the Time Capsule also be moved up. Mike Coleman AMENDED the original motion to include the Time Capsule, SECONDED by Jill Patton. The vote carried UNANIMOUSLY 5 Ayes and 0 Nays. (5-0)~~

**2. Approval of the Consent Agenda:**

**Jill Patton MOTIONED to approve the Consent Agenda, SECONDED by Nick Encke. The vote carried UNANIMOUSLY 5 Ayes and 0 Nays. (5-0)**

**A. Approval of the Minutes:**

- Regular Council Meeting dated October 11, 2016.

**B. Approval of October's Financial Reports:**

- TexPool Report
- A/P Disbursements
- Variance Report



Steve Townsend and Natalie Rose with the County Commissioners Court came forward to present a Tarrant County Resolution in honor of Westworth Village's 75<sup>th</sup> Anniversary.

### 3. Staff Updates:

#### A. Kevin Reaves, Police Chief

- **PD Reports:**
  - Time Capsule schedule and events.
  - 239 – Emergency Calls, 154– Priority 1, 162 – Priority 2 and 3. 836 self-initiated calls, 400 administrative calls. (15% increase from last year)
  - Discussed citations, arrests and warrants.
  - Community Service Project for individuals that are unable to pay their fine.
  - Increased patrol around shopping areas due to the holiday traffic.

#### B. Nader Jeri, Building Official

- **Code Enforcement Report:**
  - 92 combination inspection done in-house. 40 code enforcement cases.
  - Self-Storage is moving slowly but should see some development soon.
  - Starbuck's is moving quickly.

#### C. Rhonda Hines, Librarian

- **Library Report**
  - The numbers have gone down due to the vacancies on Seymour.
  - Steve Beckman stated that the membership could be tracked by name.
  - Ms. Hines stated that she would test that next month.
  - The City of Haslet will be joining our consortium.
  - Next month new resident cards will be noted on the report.
  - Talked about Family Art Day and its success.
  - Steve Beckmann asked how many families showed up.
  - Ms. Hines stated 9.

#### D. Tony Collins, PGA Head Golf Professional

- **Golf Club Report**
  - 2350 Rounds for the month.
  - Discussed the remainder of the reports.
  - Chisholm Trail Roundup
  - Inaugural Club Championship
  - Arlington Senior Men
  - Titlist Fitting Day
  - Up and Coming events for December
  - Mike Coleman asked about the gift cards issued and why the numbers are up.
  - Mr. Collins stated that a lot were gifts.

#### E. David Curwen, Director of Community Development

- **Community Development Report**

- Discussed multiple repairs made and street and utility projects.
  - Review of trail system funding and suggested changes to reduce cost of project.
  - Monthly construction review meeting on street projects and discussion of problem's or citizen complaints.
  - Meeting with Michael Dikes, Village Homes to discuss their pending contract with Arnold Pent for the Crossroads Town Homes property. They wanted to see the proposed PD-6 requirements pertaining to that property. In addition, they will be purchasing lots from Fort Capital for new home construction and wanted to go over the permit requirements.
  - Carlos Zavala asked about AMA information notification.
  - David Curwen stated that they are notified by Public Works and/or Utility Billing.
- **Public Works Service Order Report**
    - 186 service orders, 15 service calls to read meters, 5 calls for building maintenance

**F. Roger Unger, City Administrator**

- Discussed the plans for the Community Center/Library and stated that we had entered into a contract with an architect. Staff as met with the City's financial advisor in regards to bonds for the project.
- In January, there will be a Financial Committee Meeting to discuss bond issues along with the results of the audit.
- For the first 3 months of the fiscal year (16-17) our sales tax is up 9%.
- Freese and Nicoles are here to discuss the trail system changes.

**4. Committee Updates:**

- A. Finance Committee – Councilman Steve Beckman, Chair**
  - **Nothing to Report**
- B. Library Committee – Councilwoman Jill Patton, Chair**
  - **Nothing to Report**
- C. Ordinance Committee – Councilman Mike Coleman**
  - **Nothing to Report**
- D. Vision Committee – Councilman Steve Beckman**
  - **Nothing to Report**

**5. Public Information**

- A. Communications: Holly Owens, City Secretary**
  - **Suburban News will be out to cover the Time Capsule.**



**B. Announcements:**

**C. Proclamations:**

**6. Action Items:**

**A. Mayor Yeager**

Discuss and take action to approve **Ordinance No. 404, granting to ONCOR Electric Delivery Company, LLC, it's successors and assigns, an electric power franchise to use the present and future streets, alleys, highways, public utility easements, public ways and other public property (public rights-of-ways) of the City of Westworth Village, Texas, providing for the repeal of all prior franchise ordinances to ONCOR Electric Delivery Company, LLC, its predecessors and assigns, providing for compensation therefor, providing for an effective date and a term of said franchise, providing for written acceptance of this franchise, and finding that the meeting at which this ordinance is passed is open to the public.**

- Mike Coleman **MOTIONED** to **APPROVE** Ordinance No. 404, **SECONDED** by Steve Beckman. Motion carried **UNANIMOUSLY 5 Ayes and 0 Nays. (5-0)**

**B. Mayor Yeager**

Discuss and take action with regards to **Warrant Study for the light at the intersection of Roaring Springs and Seymour.**

- Alex Garcia with Freese and Nicoles came forward to present the Warrant Study.
- Nick Encke asked if Mr. Garcia took into consideration the 37 homes that will be constructed on Seymour.
- Mr. Garcia stated that the study was done under current conditions.
- Steve Beckman stated that it was his understanding that the stretch of Roaring Springs in the study was Fort Worth.
- Mr. Unger stated that Roaring Springs does belong to Fort Worth up to Seymour. If a light is installed, the City will need to coordinate with Fort Worth. Mr. Unger asked Mr. Garcia if these intersections were "A", "B", or "C".
- Mr. Garcia stated that most of the intersections were "A" and "B".
- Steve Beckman **MOTIONED** to **ADOPT** the recommendations made by Freese and Nicoles regarding the Warrant Study, **SECONDED** by Nick Encke. (vote not made yet)
- Carlos Zavala asked about the cost for stripping.
- Mr. Garcia stated that stripping is very minimal.
- Mike Coleman asked if by approving this, are we approving a specific stripping configuration along Roaring Springs.
- Mayor Yeager stated that the Council should see something before approving.
- Mike Coleman **WITHDREW** the motion, **SECONDED** by Jill Patton.
- Jill Patton asked about lighting options. It is a very dark curve at night.

- This item is TABLED to the January 10, 2017 Regular City Council Meeting.

**C. Mayor Yeager**

Discuss and take action with regard to **the Change Orders for inclusion of the shared use path along Roaring Springs and the inclusion of the approaches of Pecan and Sky Acres with the Lyle, Straley & Trigg project.**

- Alex Garcia continued with his presentation. Mr. Garcia went over dollar amounts that are changing which includes an increase and a credit.
- Mike Coleman asked about the section on Roaring Springs, from Carr to Leonard Trail will not include the pedestrian crossing.
- Mr. Garcia stated that is correct.
- Carlos Zavala verified the credit and the work that will be done.
- Steve Beckman asked where the extra money was coming from.
- Mr. Unger stated the Gas Well Fund.
- Mike Coleman **MOTIONED** to **APPROVE** the Change Orders for inclusion of the shared use path along Roaring Springs and the inclusion of the approaches of Pecan and Sky Acres with the Lyle, Stragley & Trigg Project for an additional \$323,000, **SECONDED** by Steve Beckman. Motion carried **UNANIMOUSLY 5 Ayes and 0 Nays. (5-0)**

**D. Mayor Yeager**

Discuss and take action with regards to **the Revised Cost Estimate on the trail system.**

- Alex Garcia continued his presentation.
- Mike Coleman asked if there could be significant changes mid-term.
- Mr. Garcia stated he did not see any future significant changes.
- Mike Coleman asked who is responsible for the underpass.
- Mr. Garcia the City.
- No action taken.

**7. Executive Session at 8:10pm.**

**Convene into executive session to deliberate the following items:**

- 1) Pursuant to Texas Government Code, Chapter 551.074 Deliberations about Personnel Matters: Mayor Compensation and/or Per Diem.**
- 2) Pursuant to Texas Government Code, Chapter 551.071 Consultation with Attorney**

**8. Action Items continued at 8:32pm**

**E. Mayor Yeager**

Discuss and take action with respect to **the Purchase and/or Sale of Real Property as discussed in Executive Session.**

- No Action taken.



**F. Mayor Yeager**

Discuss and take action with regard to **Resolution 2016-13, A resolution of the City of Westworth Village, Texas, adopting a written compensation and per diem policy for Mayor.**

- No Action taken.

**9. Citizens Comments:**

*This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. Citizens may speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority.*

- Melva Campbell announced that the choir from Burton Hill Elementary will be performing at the retirement community.

**ADJOURNED at 8:37pm by Mayor Yeager**

*The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.*

*This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.*

*I certify that the above notice was posted on the bulletin board at the Westworth Village Municipal Complex, 311 Burton Hill Road, Westworth Village, Texas on this, the 9<sup>th</sup> day of December, 2016, at 4pm, in accordance with Chapter 551 of the Texas Government Code.*

  
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**Holly Owens, City Secretary**

